

Scottish Rite of Freemasonry  
Orient of North Carolina  
Valley of New Bern

Job Description

STANDARD PROCEDURE	
TITLE: Senior Warden	NUMBER: ONC-VNB-A2.5-1
BODY: Knights of St. Andrew	ORIGINAL DATE: 1/14/13
Reports to: First Knight	REVISION DATE:
	REVISION:

GENERAL PURPOSE:

DUTIES:

1	In the absence of the First Knight, you are to govern the Chapter and perform the duties of his office; and in that case, you are bound by all the pledges and promises that he has made for himself; and will consider all that has been said to him as addressed equally to you.
2	When he is present you are to assist him and second all his efforts.
3	Your acquaintance with the history, symbols and philosophy of Masonry should be as extensive as his; and by diligent study and profound reflection you should so prepare yourself as never to be taken unawares when called to performance of any duty.
4	Your regular attendance on the meetings of the Chapter is indispensably necessary; and you should particularly exert yourself to make these meetings interesting and profitable.